

New York Chapter American College of Physicians, Inc.

Annual Resolutions Process

When should I submit my resolution?

Resolutions are accepted throughout the calendar year.

How do I submit my resolution?

Draft resolutions can be submitted in writing or online www.nyacp.org/i4a/pages/Index.cfm?pageID=3326 by any member of NYACP. Draft resolutions will be processed through the Resolutions Task Force (RTF), who will assign a RTF member to work with the author to finalize the content and proper formatting.

Resolutions may also be presented through NYACP Committees, Task Forces, through the Council/Board, or at the Chapter Leadership Conference.

When are resolutions presented?

Resolutions ready for action can be presented in a variety of ways:

- a) At the Chapter's Leadership Conference through the formal resolution process. The formal resolutions process at Leadership is as follows: Resolutions are introduced to the attendees, a Reference Committee hearing is held where all attendees can comment and provide input, and then a formal summary report is presented back to attendees for further discussion and final vote. Resolutions from the Leadership meeting are sent to the Executive Committee for final decision on referral to the appropriate source (such as ACP, AMA) or for Chapter action.
- b) Resolutions can be processed through the Health and Public Policy Committee, or can be suggested by any Committee or Task Force. All resolutions coming from committees for action are sent to the Board for final action.
- c) Any member of the Board may introduce a resolution for action at the Board meeting. District leaders are encouraged to discuss potential resolutions at the district level and then submit resolutions through their Board representative or through committees.
- d) The Executive Committee may also introduce and approve resolutions for submission to ACP national if necessary in between Board meetings.

What if my resolution is time sensitive or a high priority?

Individual resolutions which are time sensitive or high priority items will be directed to the Executive Committee for facilitated decision making.